



## **DAVID FLOYD & ASSOCIATES, INC.**

*A Property Management Company*

104 East Park Drive, Suite 320  
Brentwood, TN 37027

Office: (615) 297-2824 Fax: (615) 297-9340 Website: [dfloydassoc.com](http://dfloydassoc.com)

### **OFFICIAL MEETING NOTICE**

**March 15, 2023**

**To:           Hearthstone Manor Homeowners**  
**From:       David Floyd & Associates, Inc.**  
**Re:           2023 Annual Homeowners Meeting**

**DATE: Wednesday, March 29, 2023   TIME: 6:30 PM   VENUE: Faith Church**

The 2023 Annual Homeowners Meeting will be held Wednesday, March 29, 2023, at 6:30 PM at Faith Church (15512 Old Hickory Blvd, Nashville, TN 37211). The primary order of business of this meeting will be to elect Board members, review the HOA's financial position, and review accomplishments made in 2022. All homeowners are encouraged to attend.

If you will be unable to attend the meeting, please complete a proxy form (attached) to appoint an individual of your choice to represent you at the meeting.

Two (2) positions on the Board are open for nomination (NOTE: The current Board members, Steve Miller & Gary Armstrong are eligible for re-election). If you know of a homeowner who is qualified and willing to serve, you may nominate that individual by emailing [HearthstoneManorHOA@gmail.com](mailto:HearthstoneManorHOA@gmail.com).

If you have any questions, please email us at [HearthstoneManorHOA@gmail.com](mailto:HearthstoneManorHOA@gmail.com) or call 615-297-2824.

Kindest regards,

**David Floyd & Associates, Inc.**

*Managing Agent for Hearthstone Manor HOA*

# **AGENDA**

## **Hearthstone Manor HOA 2023 Annual Homeowners Meeting**

**March 29, 2023 – 6:30 PM**

- I. Roll Call
- II. Proof of Notice of Meeting
- III. Reading of Minutes of Preceding Meeting
- IV. Reports of Officers
- V. Reports of Committees
- VI. Election of Board Members
- VII. Other Business
- VIII. Adjournment

**Hearthstone Manor HOA**  
***2023 Annual Homeowners Meeting Proxy Form***

I/We, being the owner(s) of the following address: \_\_\_\_\_

appoint \_\_\_\_\_, to be my/our proxy,

to represent me/us at the 2023 Annual Homeowners Meeting on all matters and issues submitted to a vote at this meeting or, in the event a quorum shall fail to attend, at such time and place as the adjourned meeting shall be resumed. This proxy shall remain in full force and effect until such time as it shall be revoked by me/us in writing.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**\*\*\*Please return the proxy form via one of the following methods\*\*\***

1. Email the completed proxy form to [HearthstoneManorHOA@gmail.com](mailto:HearthstoneManorHOA@gmail.com).
2. Fax the completed proxy form to 615-297-9340.
3. Provide the completed proxy form to the individual that will be representing you at the meeting (this individual would need to bring the completed proxy form to the meeting).